

# HOVE DEEP SEA ANGLERS' CLUB

## CONSTITUTION

Effective 29<sup>th</sup> April 2011

Minor amendments 26<sup>th</sup> April 2013

### 1 TITLE

- a. **The Club shall be called the Hove Deep Sea Anglers Club.** Hereafter referred to as the Club.

### 2 AIMS AND OBJECTIVES

- a. The promotion of Sea Angling by means of competitions and other methods as may be considered desirable by the Management Committee.
- b. The continuation and development of Members friendships with current and new members.

### 3 CONSTITUTION

- a. **This constitution shall be the overriding principles by which the Club is run and with which all Members will comply**
- b. **A copy of this constitution will be available in the Clubhouse at all times for Members to consult. It will also be displayed on the Club website**
- c. **Members unable to access the Club website may request a hard copy from the Honorary Secretary**

### 4 GENERAL MEMBERSHIP

- a. The Club shall consist of Full Members, Life Members, Honorary Members and Associate Members subject to the Rules of the Constitution and subject to a 12 month trial period. In addition Temporary Members may admitted for a fixed period at the discretion of the Management Committee
- b. All persons of 18 years of age or over shall be eligible for Full Membership subject to the Rules of the Constitution and subject to a 12 month trial period.
- c. Spouses and partners of Members shall be eligible for Membership or Associate Membership subject to the Rules of the Constitution and subject to a 12 month trial period.
- d. Employees of Hove Deep Sea Anglers Club are unable to become members of the Club during their period of employment owing to a conflict of interest when carrying out their duties of employment. An existing member may be employed on a temporary fixed term basis at the discretion of the Management Committee.

### 5 FULL MEMBERS

- a. Admission of new Full Members shall be by election by the Management Committee. The election shall be by interview and afterwards ballot of the Management Committee. A majority of votes against election for membership will be sufficient for the rejection of the application. The process for applying for admission is laid out in clause 28.

- b. On acceptance Admission is subject to payment of the appropriate fees and a one year probationary period.
- c. On admission Full Members have full use of Club facilities, may sign in guests, may take part in debate and vote at General Meetings and in elections and be co-opted onto sub-committees.
- d. After one year's membership Full Members will have a share of the proceeds in the event of the Club being wound up.
- e. After two years' membership Full Members may propose or second new members, stand for elected office and propose or second others for elected office.

## **6 LIFE MEMBERS**

- a. The Management Committee may propose existing members to become Life Members. This to be accepted by simple majority by the Annual General Meeting.
- b. Life Members will not be required to pay membership fees.
- c. Life Members have all the privileges of Full Members.

## **7 ASSOCIATE MEMBERS**

- a. Except for clause 7e Associate Membership is only available to the spouse or partner of a Full or Life Member
- b. No Full or Life Member may have more than one Associate Member associated with him/her
- c. The admission of new Associate members shall be by election by the Management Committee. A majority against election for membership will be sufficient for the rejection of the application. The process for applying for admission is laid out in clause 31.
- d. On acceptance admission is subject to payment of the appropriate fees and a one year probationary period.
- e. Associate Members who held Single Associate status prior to January 2008 may retain that status. Alternatively they may choose to become a Full Member.
- f. Associate Members who choose to become Full Members will be deemed to have continuous membership from the date they first became an Associate Member.
- g. Associate Members are not entitled to a share of the proceeds in the event of the Club being wound up.
- h. On admission Associate Members have full use of Club facilities, may sign in guests and be co-opted onto sub-committees. They may attend and take part in debate but not vote at General Meetings or in elections.
- i. Associate Members may not stand for office, propose or second others for office or propose or second new members.

- j. With the exception of clause 7e an Associate Member who ceases to be the spouse or partner of a Full or Life Member (whether through bereavement, divorce or separation) must take up the option to become a Full Member if they wish to remain a member of the Club.

## **8 HONORARY MEMBERS**

- a. The following can be Honorary Members
  - (i) Spouses/partners of Full, Life or Honorary Members
  - (ii) The current crew of the RNLI Shoreham and Brighton Life Boats
  - (iii) The Harbourmaster of the Shoreham Port Authority
  - (iv) Others as proposed by the Management Committee
- b. The Management Committee may propose individuals to become Honorary Members. This to be accepted by simple majority by the Annual General Meeting. The process for applying for admission is laid out in clause 33.
- c. Honorary Members will not be required to pay joining or membership fees.
- d. Honorary Members have the same privileges as Associate Members.

## **9 TEMPORARY MEMBERS**

- a. The Management Committee may elect Temporary Members for a fixed term and on such terms as they see fit.
- b. Any Full or Life Member may seek Temporary Membership for a family member or close friend by writing to the Honorary Secretary stating the reasons for the request.
- c. Temporary Members will not be required to pay a joining fee, but shall pay such subscription as the Management Committee may, at any time, determine.
- d. On admission Temporary Members have full use of the club facilities but may not sign in guests or have any of the other privileges of the permanent members.

## **10 MANAGEMENT COMMITTEE**

- a. The Management Committee shall be accountable for:
  - i. Directing and overseeing the running of the Club in pursuance of the Aims and Objectives of the Club as stated in clause 2 and the best interests of the Members.
  - ii. Ensuring that the Constitution and Rules and Code of Conduct are adhered to for the benefit of all Members
  - iii. The provision and maintenance of a Clubhouse in accordance with current building regulations at the Western Esplanade, Hove, East Sussex, for the benefit of the Members
  - iv. The planning and management of social activities for the Members.
- b. The Management Committee shall comprise of 7 members.
- c. Members of the Management Committee shall be elected at the Annual General Meeting and shall serve for a period of 2 years before seeking re-election if they so wish.
- d. The Management Committee can fill a casual vacancy with a co-opted replacement without

undue delay with the replacement Committee Member, if suitable, confirmed at the next Annual General Meeting or Emergency General Meeting.

- e. No Club member can serve on the Management Committee unless they have been Full or Life Members for two or more years.

## **11 HONORARY OFFICERS AND TRUSTEES**

- a. The President, Vice President, Trustees, Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Management Committee and as such will not be entitled to vote.
- b. All Honorary Officers and Trustees shall be elected for a period of one year, which can be extended, subject to a vote at the AGM.
- c. In recognition of the amount of time and commitment required from the Honorary Secretary and Honorary Treasurer on receipt of invoices and subject to approval by the Management Committee they will receive payment for professional services.
- d. The number of Trustees appointed shall not be more than four nor less than two. The Property of the Club (other than cash, which shall be under the control of the Honorary Treasurer) shall be vested in them. They shall deal with the property of the Club as directed by resolution of the Management Committee (of which a record will be kept in the minute book as conclusive evidence) and they shall be indemnified against risk and expense out of the Club property.

## **12 CHAIRMAN – MANAGEMENT COMMITTEE**

- a. The Management Committee at its first meeting after the Annual General Meeting will elect a Chairman and Vice Chairman.

## **13 MANAGEMENT COMMITTEE MEETINGS**

- a. Management Committee meetings will be held on a monthly basis at a time and date agreed by the Committee. Ad hoc meetings may be called if circumstances require
- b. Four members of the Management Committee shall form a Quorum so that Club business can be discussed and resolved as necessary

## **14 SUB COMMITTEES**

- a. Sub-committees shall comprise Angling, Bar & Finance, Building & Maintenance, Entertainment and others as deemed necessary by the Management Committee.
- b. At the first Management Committee meeting after the Annual General Meeting a Chair for each of the sub-committees will be elected.
- c. Each sub-committee will consist of no less than three members, at least two of whom are to be Management Committee members. Each sub-committee should have at least one co-opted non-Management Committee member so long as a suitable volunteer can be found.
- d. In the event of a sub-committee member ceasing to be a Management Committee member they may, at the sub-committee's discretion, be co-opted back on to the sub-committee.

- e. The strategic purchase of intoxicating liquor and other provisions for supply by the Club shall be the responsibility of the Bar & Finance sub-committee together with the current Bar Manager.
- f. All sub-committees report back to the Management Committee which retains overall authority.

## **15 NON-ATTENDANCE OF MANAGEMENT COMMITTEE MEMBER**

- a. In the event that an elected member of the Management Committee fails to attend three consecutive meetings enquiries will be instituted by the Honorary Secretary by writing to the member concerned as to the reasons for absence.
- b. The member concerned will provide the reasons for his/her non-attendance to the Honorary Secretary in writing no more than one week after receiving the enquiry, for consideration by the next Management Committee meeting.
- c. If the reasons for non-attendance are valid the Management Committee may take no action or permit non attendance for a limited time.
- d. If the reasons received are held, by resolution of the Management Committee, to be unsatisfactory or no replies have been received by the Secretary the member concerned shall be deemed to have withdrawn his/her services from the Management Committee.

## **16 ANNUAL GENERAL MEETING**

- a. The President will take the Chair at the Annual General Meeting. In the absence of the President the Chairperson will be appointed for that meeting by the Management Committee.
- b. The Annual General Meeting of the Club shall be held in the month of April each year on a date and time to be fixed by the Management Committee for the following purposes:
  - i. To receive from the Management Committee the Report & Accounts Balance Sheet for the preceding financial year.
  - ii. To elect the members of the Management Committee whose term is concluded and to elect Honorary Officers and Auditors for the ensuing year.
  - iii. To decide on any resolution which may be duly submitted to the Meeting in accordance with the Constitution Clause 18.
- c. All Full, Associate, Life and Honorary Members may attend and take part in the debate at Annual General Meetings. However only Full and Life Members may cast a vote.
- d. A Quorum of at least thirty Full or Life Members is required at the Annual General Meeting for it to be able to pass resolution
- e. Every Full and Life Member present shall be entitled to one vote upon every resolution.
- f. In the case of an equality of votes the case for the resolution must be restated and a further vote take.
- g. Postal votes and votes received by e-mail will be accepted for a resolution balloted under clause 15e. provided said votes have been received by the Chair before the meeting commences.

## **17 ELECTION OF MANAGEMENT COMMITTEE MEMBERS**

- a. At least forty two days before the Annual General Meeting a Notice of Election will be displayed on the notice board
- b. The Notice of Election will identify the number and names of the Management Committee members who have completed their terms and state whether they intend to put themselves forward for re-election. It will invite eligible members to stand for election to the Management Committee.
- c. All candidates must be proposed and seconded.
- d. All Full and Life Members with at least two years' membership are eligible to stand, or to nominate or to second another member.
- e. Nomination forms for members who wish to stand will be available from the Honorary Secretary. Completed forms must be returned to the Honorary Secretary no later than twenty one days before the Annual General Meeting.
- f. The nomination forms of all members standing will be displayed on the notice board at least fourteen days before the Annual General Meeting.
- g. Election will be by secret ballot at the Annual General Meeting. All Full and Life Members present will receive ballot papers as necessary.
- h. Full and Life members unable to attend in person may apply to the Honorary Secretary for a postal ballot. To be included completed postal ballot papers must be received by the Chair before the meeting commences.
- i. In the event of a tie for a position there will be a re-ballot of the tying candidates.

## **18 ELECTION OF HONORARY OFFICERS AND TRUSTEES**

- a. Candidates for the offices of President and Trustees can be nominated by the Management Committee or not less than 20 other members of the Club.
- b. In the event of their being more candidates than posts elections shall be by secret ballot at the Annual General Meeting.
- c. Vice Presidents shall be nominated by the Management Committee on the basis of services rendered to the Club. Provided nominations are accepted at an Annual General Meeting they shall be elected. The number of Vice Presidents shall be reviewed annually.
- d. The posts of Honorary Secretary and Honorary Treasurer are for one year terms. The nomination and election process for these posts is the same as for the Management Committee.

## **19 RESOLUTIONS TO THE ANNUAL GENERAL MEETING**

- a. If a Full Member or Life Member wishes to put forward any resolutions or business, including a

change to this Constitution, the item must be in writing and be received by the Hon Secretary at least twenty eight days in advance of the Annual General Meeting.

- b. Only emergency or other issues which could not reasonably have been known twenty eight days prior to the meeting will be allowed under Any Other Business. In such cases the resolution or business must be handed to the Chair, in writing, prior to the start of the meeting.
- c. Should there be any dispute as to whether a matter should be considered as Any Other Business a preliminary vote may be taken, at the Chair's discretion, as to whether the said matter is to be debated.
- d. Changes to the Constitution or General Rules cannot be proposed as Any Other Business
- e. Any matter seeking a decision by the meeting must be proposed and seconded by a Full or Life Member.
- f. Resolution and proposals will be displayed on the notice board at least fourteen days before the Annual General Meeting.
- g. To pass a change to the Constitution two thirds of the vote will be required.
- h. To pass a resolution on business or General Rules a simple majority will be required

## **20 UNFORSEEN URGENT EVENTS**

- a. In the case of an emergency the Management Committee can take a remedial course of action and seek the subsequent approval of the Membership as soon as is practicable.

## **21 EXTRAORDINARY GENERAL MEETINGS**

- a. An Extraordinary General Meeting can be called by the Management Committee if an important issue has arisen and needs to be dealt with quickly.
- b. Alternatively a minimum of twenty Full or Life Members may request an Extraordinary General Meeting
- c. Notification and information regarding the subject matter of an Extraordinary General Meeting shall to be given to the Membership at least ten days before the meeting by the manner deemed most expedient by the Management Committee.
- d. The rules for the running of and voting at an Extraordinary General Meeting shall be the same as for the Annual General Meeting with the exception that the period for displaying business on the notice board be reduced to ten days before the meeting.

## **22 FINANCE**

- a. The Annual General Meeting will elect an Honorary Treasurer to deal with the finances and associated matters relating to finance.

- b. In the case of the Honorary Treasurer being unable to continue with the appointment then the Management Committee will appoint a Honorary Treasurer to deal with the finances and associated matters on a temporary basis.
- c. The financial year of the Club shall end on the 31<sup>st</sup> day of December in each year to which day the accounts of the Club shall be balanced.
- d. An up-to-date copy of Profit and Loss account will be presented to the monthly Management Committee.
- e. The Honorary Treasurer will be responsible for the payment of staff salaries in accordance with current Employment Law regulations.

### **23 AUDIT OF ACCOUNTS**

- a. A professional Auditor, who shall not be a member of the Club, will be appointed at the Annual General Meeting
- b. The accounts shall, as soon as practicable after the end of the year, be audited by the professional appointed Auditors.

### **24 BORROWING POWER**

- a. An Annual or Extraordinary General Meeting may pass a resolution authorising the Management Committee to obtain a loan or seek other financial assistance on behalf of the Club.
- b. The meeting will identify what property or assets the Management Committee shall be empowered to offer as surety if surety is required
- c. The meeting will also identify the terms – rate of interest, duration and repayment – that the Management Committee may enter into on behalf of the Club.
- d. No member of the Management Committee or Honorary Officer will be personally liable for expenses or debts incurred by or on behalf of the Club, subject to them being incurred within the terms of office and this constitution.

### **25 DISPOSAL OF PROPERTY**

- a. The Trustees may only dispose of the Club's property on the instruction of an Annual or Extraordinary General Meeting or in the normal business of the Club under the instruction of the Management Committee

### **26 EMPLOYMENT OF STAFF**

- a. Employees will be appointed in accordance with such Government Employment Law Regulations in force at the time. All individuals employed will be given a Contract of Employment.
- b. Discretionary security procedures may be carried out before or during employment if deemed necessary by the Management Committee.



- c. When off duty employees may use the Club socially with the privileges of Honorary Members. Employees may not have guests in the Club while they are working.

## **27 DISCIPLINARY PROCEDURES for STAFF**

- a. Disciplinary procedures taken against an employee must follow the Statutory Employment Law Regulations as in force at that time.
- b. In serious cases the individual concerned may be required to attend a disciplinary hearing held by two Officers of the Club and the Club Manager, if appropriate and practical.
- c. The individual concerned must be informed of the procedures of a disciplinary hearing and be allowed, if unable to conduct his/her own defence, to have a Representative to put forward his/her case.
- d. If conducting his/her own defence the individual concerned may bring an independent witness to the proceedings. This witness will not be permitted to participate in the proceedings.
- e. If the outcome of a disciplinary hearing is not acceptable to the individual concerned s/he may appeal. The appeal will be heard by Officers of the Club who were not part of the original panel.
- f. If dismissal is deemed necessary this will be confirmed by the Management Committee.
- g. All disciplinary procedures and hearings will be documented and the records made available to the individual concerned.

## **28 APPLICATION FOR FULL MEMBERSHIP OF THE CLUB**

- a. Any candidate for admission as a Full Member must request a Candidate Application form from the Honorary Secretary.
- b. Candidates must be proposed by one Full or Life Member and seconded by another, both of whom shall vouch from their personal knowledge as to the suitability of the candidate.
- c. The candidate must complete the Candidates Application form. He/she must put his or her full name, residence and occupation. The proposer and seconder must complete their details as indicated.
- d. Members will not be permitted to propose or second candidates for membership until they (the proposer and seconder) have been Full Members/Life Members for at least 2 years
- e. The Hon Secretary shall ask each candidate to meet members of the Management Committee before the date of their election. Not less than seven days before the election the particulars shall be prominently displayed on the Club Notice Board.
- f. Any Member who has an objection to a nominated candidate must submit their objection, in writing, to the Honorary Secretary not less than one day before the Management Committee meeting at which the decision will be made. Anonymous objections will not be considered.
- g. No reason will be offered in the event of an application being refused.

- h. New members will be unable to use the Club until their application for membership has been accepted by the Management Committee and the appropriate fees paid.
- i. Membership is subject to a one year probationary period.

**29 PROPOSER / SECONDER CEASES TO BE A MEMBER**

- a. In this event another proposer/seconder can be selected by the candidate but no later than four days before the election.
- b. A substitution can take place with the new proposer/seconder as long as the substitution has been made in the Candidates Application Form.

**30 INACCURACIES IN NOMINATION**

- a. Any inaccuracies or omissions in the particulars inserted in the Candidate's Application Form may, at the discretion of the Management Committee invalidate the proposal and subsequent election

**31 APPLICATION FOR ASSOCIATE MEMBERSHIP OF THE CLUB**

- a. Any Full Member may apply for his/her spouse/partner to become an Associate Member
- b. This may be done at the time of the Full Member applying for election by including the spouse/partner on the original Candidates Application form or at a later date by making the request in writing to the Honorary Secretary.
- c. The admission of new Associate members shall be by election by the Management Committee. A majority against election for membership will be sufficient for the rejection of the application.
- d. New Associate members will be unable to use the Club, except as guests, until their application for membership has been accepted by the Management Committee and the appropriate fees paid.
- e. Membership is subject to a one year probationary period.

**32 NOTICE TO MEMBER ELECTED**

- a. Upon election a candidate will be informed and have their attention drawn to the Club Constitution, Rules and Code of Conduct.
- b. Payment of the appropriate fees as laid out in clause 36 will be deemed acceptance of the Constitution, Rules and Code of Conduct.
- c. On receipt by the Club of the fees they will then become a member of the Club (for the initial 12 months probationary period) and be entitled to the benefits and privileges of the membership.

**33 APPLICATION FOR HONORARY MEMBERSHIP OF THE CLUB**

- a. Any person seeking Honorary Membership of the Club should write to the Honorary Secretary stating their case.
- b. The application will be considered by the Management Committee and, if favourable, the Management Committee will propose the candidate to the next available Annual General meeting.

#### **34 JOINING FEE AND ANNUAL SUBSCRIPTION**

- a. The joining fee for new Full and Associate Members will be decided and adjusted as deemed expedient by the Management Committee.
- b. Annual subscription fees shall be set down and determined by an Annual General Meeting or Extraordinary General Meeting called by the Management Committee and approved at that meeting.
- c. New members shall pay a first year subscription fee adjusted pro-rata according to the date of acceptance into the Club.

#### **35 MEMBERS ADDRESSES**

- a. Every member of the Club shall communicate to the Secretary any change to his/her residential address or that of his/her banker or agent as soon as possible.
- b. All notices posted to the most recent given address will be considered as having been duly given on the day following on the date of posting.
- c. The names, addresses, telephone numbers and Membership numbers of all Members must be kept on the Club premises at all times

#### **36 SUBSCRIPTIONS DATE**

- a. All annual subscriptions (except the first subscriptions of a new member as provided for in Clause 34 shall be payable within the month of January in each year.
- b. All cheques shall be made payable to Hove Deep Sea Anglers Club.

#### **37 MEMBERS IN ARREARS**

- a. If a member fails to pay his or her annual subscription on or before 1<sup>st</sup> February next after it becomes due, they will risk forfeiting their membership of the Club.
- b. If the member gives a satisfactory explanation to the Management Committee the member may at the Committee's discretion, and upon payment of all outstanding arrears **plus an administration payment of 50% of the subscription** be re-admitted to membership without payment of any entrance fee.

#### **38 CONDUCT**

- a. The Club will conduct its activities to the highest ethical standards and in full compliance with the law.

- b. Staff and Members alike can expect to be treated politely and with respect and in turn will treat others in the same manner.
- c. The current General Rules of Conduct and Behaviour will apply.

### **39 MISCONDUCT OF MEMBERS**

- a. If at any time the Management Committee are of the opinion, or if they receive a complaint alleging, that the conditions of club membership are not being followed or are being abused, they will investigate the matter as appropriate.
- b. Should the matter warrant it the Member concerned will be sent a written notice to attend a Misconduct Hearing. The notice will state in full the allegation(s) to be answered.
- c. As far as is practical the Misconduct Hearing will take place at a mutually agreed time and date, however this will not be more than 28 days from the date of the notice unless the reason for delay is accepted by the Management Committee.
- d. The Misconduct Hearing will be heard by a panel of not less than two and not more than three members of the Management Committee and / or Honorary Officers of the Club.
- e. The Member concerned may, if they wish, be accompanied at the Hearing by another Full or Life Member of the Club as an independent witness of events. Such a witness will not be permitted to participate in the hearing.
- f. The Hearing will offer the Member concerned the opportunity to provide an explanation of their conduct or an alternative perspective of events, either verbally or in writing.
- g. If the panel conclude the allegations are founded they will decide the proper course of action in relation to the misconduct. Possible actions include, but are not exclusively, an informal verbal warning, a formal written warning or expulsion from the Club.
- h. The panel's decision will be confirmed by the Management Committee and given to the Member concerned in writing within seven days of the hearing.
- i. In the event of the decision being expulsion the individual concerned will cease to be a Member with immediate effect. The individual's membership card and any other Club property held by him/her must be returned immediately.
- j. If the individual concerned is unhappy with the decision s/he may request an Appeal Hearing. This request must be received, in writing, by the Honorary Secretary no more than 28 days after the date of the written decision. No members of the original panel will be on the Appeal Panel.
- k. Further cases of misconduct by the Member concerned may result in another Misconduct Hearing at which previous warnings may be taken into account.

### **40 RESIGNATION OF MEMBERS**

- a. Any member is entitled to resign his or her membership by writing to the Hon Secretary to that effect. Every such notice shall, unless otherwise stated, be deemed to take effect as from the date stated by the Member or, if not stated, the end of the membership year

#### **41 CESSATION OF MEMBERSHIP**

- a. Any member shall upon ceasing to be a member of the Club, forfeit all rights to a claim upon the Club, its Officers, Members, Club Property and Funds.

#### **42 DISSOLUTION OF THE CLUB**

- a. If at any Annual or Extraordinary General Meeting a resolution for the dissolution of the club shall be passed by a majority of the members present a further Extraordinary General meeting will be called not less than six weeks thereafter
- b. At this Extraordinary General Meeting (of which not less than thirty Full or Life members are present) the original resolution shall be confirmed by resolution passed by a majority of two thirds the Club shall be dissolved.
- c. The Trustees shall at the date decided by the Extraordinary General Meeting proceed to realise the property of the Club.
- d. After discharge of all Assets and Liabilities the remainder shall be divided equally between all Full and Life Members of more than one year's membership.

#### **43 OPENING OF CLUBHOUSE**

- a. The Clubhouse shall be opened to members daily between such hours as the Management Committee shall determine, but the Management Committee may close the Clubhouse for such times as they deem necessary.
- b. The number of Members and guests entering the Clubhouse shall be controlled by the Management Committee, by whatever method they deem appropriate, to ensure compliance with Fire Regulations and other relevant statutes.

#### **44 PERMITTED HOURS**

- a. The Management Committee shall decide at what hours the bar should be open as long as they are within permitted hours determined by the Licensing Authority.

#### **45 GAMES**

- a. The Management Committee shall lay down the conditions upon which any games may be played in the Clubhouse.
- b. The Management Committee will prohibit the playing of games which are unlawful or would in their opinion be injurious to the interests of the Club and membership.

#### **46 GUESTS**

- a. Every member, except Temporary Members, shall be allowed to introduce guests subject to the regulations made by the Management Committee.
- b. No guest will be admitted to the Club without the host member being present.

- c. The host Member's name and membership number along with the guests' names, addresses and signatures must be entered in the visitors book
- d. No guest may be introduced more than 2 two times in any four week period.
- e. Members may introduce no more than two visitors at the same time, except when approved by the Management Committee (or Bar Manager on behalf of the Management Committee).
- f. No person, previously expelled from the Club, or whose conduct or presence in the Club shall be considered by the Management Committee objectionable or prejudicial to the interests of the Club or the Rules and Code of Conduct, may be introduced as a guest.
- g. Any member of the Management Committee, Honorary Officer, the Bar Manager or his/her representative, may require any guest to leave the Club premises without reason being given.
- h. Guests' behaviour is the responsibility of the host Member. The host Member will be fully liable under clause 39, Misconduct of Members, for the behaviour of their guests.

#### **47 PRIVATE BENEFIT**

- a. No person shall be entitled to receive, at the expense of the Club, any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club. Nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor on behalf of the Club to members which could bring the Club into disrepute and in breach of the current Licensing Laws.